

July 2025 Closing		
Date	Day	Action
Jul 31	Thursday	Payables Close
Aug 01	Friday	Journal entry and interface processing Assets Close
Aug 04	Monday	Journal entry and interface processing PPM Close
Aug 05	Tuesday	Journal entry and interface processing Receivables Close (4:00 PM)
Aug 06	Wednesday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Aug 07	Thursday	Intercompany Close GL Close

August 2025 Closing		
Date	Day	Action
Aug 31	Sunday	Payables Close
Sep 02	Tuesday	Journal entry and interface processing Assets Close
Sep 03	Wednesday	Journal entry and interface processing PPM Close
Sep 04	Thursday	Journal entry and interface processing Receivables Close (4:00 PM)
Sep 05	Friday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Sep 08	Monday	Intercompany Close GL Close

September 2025 Closing		
Date	Day	Action
Sep 30	Tuesday	Payables Close
Oct 01	Wednesday	Journal entry and interface processing Assets Close
Oct 02	Thursday	Journal entry and interface processing PPM Close
Oct 03	Friday	Journal entry and interface processing Receivables Close (4:00 PM)

Oct 06	Monday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Oct 07	Tuesday	Intercompany Close GL Close

October 2025 Closing		
Date	Day	Action
Oct 31	Friday	Payables Close
Nov 03	Monday	Journal entry and interface processing Assets Close
Nov 04	Tuesday	Journal entry and interface processing PPM Close
Nov 05	Wednesday	Journal entry and interface processing Receivables Close (4:00 PM)
Nov 06	Thursday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Nov 07	Friday	Intercompany Close GL Close

November 2025 Closing		
Date	Day	Action
Nov 30	Sunday	Payables Close
Dec 01	Monday	Journal entry and interface processing Assets Close
Dec 02	Tuesday	Journal entry and interface processing PPM Close
Dec 03	Wednesday	Journal entry and interface processing Receivables Close (4:00 PM)
Dec 04	Thursday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Dec 05	Friday	Intercompany Close GL Close

December 2025 Closing		
Date	Day	Action
Dec 31	Wednesday	Payables Close
Jan 02	Friday	Journal entry and interface processing Assets Close

Jan 05	Monday	Journal entry and interface processing PPM Close
Jan 06	Tuesday	Journal entry and interface processing Receivables Close (4:00 PM)
Jan 07	Wednesday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Jan 08	Thursday	Intercompany Close GL Close

January 2026 Closing		
Date	Day	Action
Jan 31	Saturday	Payables Close
Feb 02	Monday	Journal entry and interface processing Assets Close
Feb 03	Tuesday	Journal entry and interface processing PPM Close
Feb 04	Wednesday	Journal entry and interface processing Receivables Close (4:00 PM)
Feb 05	Thursday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Feb 06	Friday	Intercompany Close GL Close

February 2026 Closing		
Date	Day	Action
Feb 28	Saturday	Payables Close
Mar 02	Monday	Journal entry and interface processing Assets Close
Mar 03	Tuesday	Journal entry and interface processing PPM Close
Mar 04	Wednesday	Journal entry and interface processing Receivables Close (4:00 PM)
Mar 05	Thursday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Mar 06	Friday	Intercompany Close GL Close

March 2026 Closing		
Date	Day	Action
Mar 31	Tuesday	Payables Close
Apr 01	Wednesday	Journal entry and interface processing Assets Close
Apr 02	Thursday	Journal entry and interface processing PPM Close
Apr 03	Friday	Journal entry and interface processing Receivables Close (4:00 PM)
Apr 06	Monday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Apr 07	Tuesday	Intercompany Close GL Close

April 2026 Closing		
Date	Day	Action
Apr 30	Thursday	Payables Close
May 01	Friday	Journal entry and interface processing Assets Close
May 04	Monday	Journal entry and interface processing PPM Close
May 05	Tuesday	Journal entry and interface processing Receivables Close (4:00 PM)
May 06	Wednesday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
May 07	Thursday	Intercompany Close GL Close

May 2026 Closing		
Date	Day	Action
May 31	Sunday	Payables Close
Jun 01	Monday	Journal entry and interface processing Assets Close
Jun 02	Tuesday	Journal entry and interface processing PPM Close
Jun 03	Wednesday	Journal entry and interface processing Receivables Close (4:00 PM)

Vanderbilt University Finance
Monthly General Ledger Closing Schedule
Fiscal Year 2026

Jun 04	Thursday	Journal entries and interface processing; Deadline to submit journal entries (4:00 PM) Deadline to approve ICT transactions (midnight) Cash Mgmt Close
Jun 05	Friday	Intercompany Close GL Close